

# BUY TO LET PORTFOLIO LANDLORD'S BUSINESS PLAN DETAIL

## CHECKLIST WHEN SUBMITTING A BUSINESS PLAN TO US

Please attach the relevant detail to this checklist

- Please provide their full name and those of any Directors and / or Limited Company**
- 2. Background**  
 Please provide a summary of relevant experience of Applicants / Directors in respect of investment property and other property ventures.
- 3. Current investment strategy**  
Please provide the details of:
  - Town / city where properties are located
  - Property types (e.g. HMO, single residential leasehold flats)
  - Tenant profile (e.g. students, housing benefit, professionals, families)
  - Management of properties (e.g. self-managed, managing agent)
  - Supporting business infrastructure (e.g. own letting office, maintenance contractors)
  - Rent-to-costs financial model utilised
  - Details of professional service providers (e.g. eg accountants, estate agents, letting agents, solicitors, surveyors etc).
- 4. Future strategy**  
Please provide the details of:
  - Proposed acquisitions (town / city where properties are located, values, property types, tenant profile, management, source of deposit and legal fees)
  - Proposed sales
  - Development / refurbishment projects (source of capital for funding works on new acquisitions and timescale before property is available for letting)
  - Contingency plans to cover property void periods
  - Any restructuring plans for the business including incorporation / partnership.
- 5. Funding requirements**  
 Please provide confirmation of the total aggregate borrowing required over the next 12 months.
- Please detail other corporate ownership or directorships, along with details of company borrowing and inter company liabilities**
- Please detail any other comments to support this proposal**

To find out more, please contact our New Business Team:

 [familybuildingsociety.co.uk](http://familybuildingsociety.co.uk)

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