



# DIRECT DEBIT FORM



## INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT

Originator's identification number

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Reference number

(Leave blank - Society use)

### PLEASE FILL IN THE FORM AND SEND TO:

FAMILY BUILDING SOCIETY  
EBBISHAM HOUSE, 30 CHURCH STREET,  
EPSOM, SURREY KT17 4NL

Name(s) of account holder(s)

Bank/Building Society account number

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Branch sort code

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Name and full postal address of your Bank or Building Society

To The Manager	Bank/Building Society
Address	
Postcode	

### FOR FAMILY BUILDING SOCIETY OFFICIAL USE ONLY

This is not part of the instruction to your Bank or Building Society  
CUSTOMER'S NAME AND ADDRESS

ACCOUNT NUMBER

SOCIETY DEPARTMENT

Tick

Init

MORTGAGE ACCOUNTS		
MORTGAGE SECURITIES		
LOANS UNDERWRITING		
INVESTMENTS		

### INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY:

Please pay the Family Building Society Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I/We understand that this instruction may remain with the Family Building Society and, if so, details will be passed electronically to my/our Bank/Building Society.

Signature(s)
Date

### THIS GUARANTEE SHOULD BE DETACHED AND RETAINED BY THE PAYER.

THE DIRECT DEBIT GUARANTEE:

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit the Family Building Society will notify you five working days in advance of your account being debited or as otherwise agreed. If you request the Family Building Society to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by the Family Building Society or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
- If you receive a refund you are not entitled to, you must pay it back when the Family Building Society asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

